

JOB DESCRIPTION



JOB TITLE: Teacher of Level 3 Science

LINE MANAGER: Principal

PURPOSE OF THE JOB

The role of the teacher is central to the provision of a high-quality learning experience. Teachers Hereford Sixth Form College will have enthusiasm and excellent subject knowledge to encourage, motivate and inspire students within their subject area. Teachers will provide engaging lessons which inspire students to achieve their best, enabling students to continually improve their performance by providing positive, constructive feedback. Teachers will have a thoughtful and self-reflective approach to pedagogy and a strong desire to be an outstanding classroom practitioner, with a genuine enthusiasm for working with 16–19-year-olds.

KEY PERFORMANCE AREAS AND RESPONSIBILITIES

The post-holder will deliver the key responsibilities under the following categories:

Curriculum

- To plan and organise learning experiences, either directly (through teaching) or indirectly (through the management of learning), which take account of the range of ability and prior achievement of students within a class set and the individual learning needs of students.
- To use, or oversee, a range of appropriate teaching strategies which incorporate processes to ensure that effective learning has taken place.
- To develop and make effective use of resources, materials, schemes of work and learning technologies appropriate to the subject matter/skill being taught which will meet the needs of individual students.
- Set regular and relevant homework, tests and assignments to support and consolidate learning.
- To create a purposeful, positive and supportive teaching environment, sensitive to equality and diversity and health and safety issues.
- Promote high standards of behaviour, attendance and punctuality.

Student assessment, reporting and support

- Promote and safeguard the welfare of children and young people.
- Provide regular feedback on work, and where necessary in line with exam board guidance, to include both work set by the teacher, college or exam board.
- Maintain accurate records of students' progress and development in accordance with the College's tracking, monitoring and intervention procedures.
- Provide appropriate support and challenge for students in accordance with the College's student intervention procedures.
- Demonstrate commitment to student support, guidance and student enrichment activities.

- Communicate regularly with students, colleagues and parents regarding student progress and student needs.

Subject review and development

- Demonstrate an up-to-date professional knowledge and teaching of the subject.
- Participate in professional development activities, as appropriate and as required by the curriculum leader or subject leader, including subject updating, wider relevant curriculum developments and the preparation of the annual subject self-assessment review (SAR).
- Participate in systems for strategic planning.
- Participate in management systems for quality assurance, review and improvement.

Liaison within and outside college

- Attend all relevant staff and curriculum area meetings as reasonably required.
- Participate in the systems and events for college publicity, recruitment and induction of students as appropriate.
- Liaise and communicate as appropriate with students and parents/carers in accordance with college policy.
- Participate in all open events and parents' evening events.
- Maintain and promote awareness of equality, diversity and inclusion and health and safety issues and adhere to any relevant college policies on these and other cross-college matters.
- Promote a positive image of the College to external agencies and the local community.

GENERAL RESPONSIBILITIES

- Participate in training and team development activities, to update knowledge and skills.
- As appropriate, to participate in the arrangements for mentoring, coaching and spreading good practice to more junior teaching staff (for example through the induction of Early Career Teachers).
- If required, take on the responsibility of a tutor group and carry out Personal Tutor duties as detailed in the College's Tutorial and Reporting Policy.
- Make best use of technology, facilitating change to deliver new ways of working, which support the College's strategic objectives and core values.
- Demonstrate commitment and enthusiasm to promote the principle of equality, diversity and inclusion in employment and service delivery.
- To adhere to all college policies and procedures, especially those relating to child protection and safeguarding, students, health and safety, equality of opportunity and human resources, and the financial regulations and procedures.

- Take part in the College's staff appraisal and performance management cycles as appropriate.
- To undertake such other duties, commensurate with the post, which your managers, or other members of the executive leadership team may reasonably and occasionally require, including working evenings and covering for absent colleagues.

ADDITIONAL INFORMATION

- The post holder will report to the curriculum leader responsible for the subject, who will serve as the line manager. The post holder will work collaboratively with the subject leader and other teachers on the subject team.
- Salary will be paid on the Sixth Form Colleges Association teaching staff pay scale, grades 1-9 (currently £32,178 – £49,725). The salary point is determined according to relevant experience and is pro rata for part-time teachers.
- All employees have a general duty in law to take reasonable care for the health and safety of themselves and of other persons who may be affected by their acts or omissions.
- Please be aware that the duties and responsibilities outlined above are not exhaustive and may be varied from time to time after consultation with the post holder. They do not form part of the post holder's contract of employment.

PERSON SPECIFICATION



Teacher of Level 3 Science

SPECIFICATION	ESSENTIAL	DESIRABLE
Qualifications	<ul style="list-style-type: none"> • A good honours degree in relevant science subject (Biology, Chemistry, Physics or a closely related field) • Qualified Teacher Status or equivalent 	<ul style="list-style-type: none"> • Post-graduate qualifications in science education or related field
Experience/Knowledge	<ul style="list-style-type: none"> • Teaching or teaching practice experience at Level 3 (A Level, BTEC or equivalent) • Strong knowledge of Level 3 science curricula • Experience of using a variety of teaching and learning strategies • Knowledge of assessment requirements and grading criteria 	<ul style="list-style-type: none"> • Knowledge of current developments in science education
Skills/Aptitudes	<ul style="list-style-type: none"> • Understanding of different learning styles and how to cater for them • Ability to plan and deliver engaging lessons that challenge and inspire students • Strong classroom management skills with a positive and inclusive approach • Strong communication skills, both written and verbal • Effective use of ICT in teaching and learning • Ability to assess student progress effectively and provide constructive feedback • Adaptable and able to work collaboratively within a department 	<ul style="list-style-type: none"> • Ability to develop innovative teaching resources
Other requirements	<ul style="list-style-type: none"> • Commitment to the safeguarding and welfare of students • Willingness to take on additional responsibilities such as coordinating science events 	